**FRANSHAM PARISH COUNCIL**

# The Annual Meeting of the Parish Council will be held on Tuesday 19th May 2026, following the Annual Parish Meeting which will commence at 6.30pm, in the Village Hall.

**Fransham Parish Council welcomes the public and press to its meetings.**
**You may address the Council during the public participation session**
**but standing orders do not allow participation in the debates.**

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**AGENDA**

1. Election of Chairman and signing of the declaration of acceptance of office.

2. Election of Vice Chairman and signing of the declaration of acceptance of office.

3. Welcome and apologies for absence.

4. To receive any declarations of interest.

5. To approve the minutes of the meeting held on Tuesday 17th March 2026.

6. To receive County/District Councillor reports.

7. Open Forum for Public Participation.

8. Highway Matters.
   a) To receive updates in respect of issues previously reported.
      - Loose drain covers on A47 – reported to National Highways.
      - SLOWS (x) – due to be painted once weather has improved.
      - Hedgerow opposite trod on Station Road – reported to Highways and letter sent to landowners. Obscured road signs also reported.
      - Roadside subsidence on Station Drive – reported to Highways and repairs will be made.
      - Dereham Road – flooding with standing water reported to Highways.
      - Graffiti on Dereham Lane railway bridge – permission requested to paint over graffiti.
      - Mud on A47 pavements – reported to National Highways.
      - Great Fransham sign, Beeston Road – rotting posts reported to Highways and now resolved.
      - Dereham Lane – two large potholes reported to Highways and programmed for repair.
   b) To receive an update on request to National Highways for a pedestrian crossing on the A47.
   c) To receive an update regarding the improvement works to the trod.

d) To receive an update regarding the request for the installation of 'Caution Horse' road signs in Great Fransham.
e) To receive an update regarding the request for H-Bars at Station Road and Spicers Corner.
f) To receive an update regarding the costs of Village Gates.

9. Planning Matters.
   a) New Applications.
      - To consider any other applications received after the publication of the agenda (http://planning.breckland.gov.uk/OcellaWeb/planningSearch)
   b) Decisions Due.
      - PL/2025/0998/FMAJ – land at Dykewood Farm, Beeston - proposed construction of ground mounted solar panel arrays and associated infrastructure (Scoping opinion application withdrawn).
      - PL/2025/1763/OMIN – land at Kirkhams Meadow, Lt Fransham - outline application with all matters reserved except for access for 3 no. dwellings with associated garages and garden amenity space.
      - PL/2026/0243/HOU – 9 Station Drive, Great Fransham – proposed extension to Frontage of Bungalow
      - PL/2026/0098/FMIN – High Green Farm, Beeston Road, Great Fransham – proposed change of use from agricultural grassland to support glamping site & Installation of 4 Glamping Pods
   c) To receive an update regarding the Breckland Local Plan.

10. To receive an update regarding the proposed local solar farms and any update from the George Freeman, MP, solar farm steering group.

11. To receive an update regarding Statkraft grant funding for Fransham.

12. To receive a report and to consider any issues arising from the regular inspections of council assets.

13. To receive an update regarding the plaque on the Village Sign and to consider new plaques for the bus shelters.

14. To receive an update regarding the installation of a second defibrillator in the village.

15. To receive an update regarding improvements to the appearance of the village.

16. To receive an update regarding any action to improve phone coverage in the village.

17. To consider how to achieve a greater use of the parish magazine.

18. Finance & Governance Matters.
   a) To receive a financial report for the years ending 31st March 2026 and 31st March 2027.
   b) To receive a report from the Internal Control Officer.
   c) To note the new website address – www.franshamparishcouncil.gov.uk.

d) To consider approval of the following documents:
   - 2026/27 Action Plan
   - 2025/26 Annual Report

e) To receive the internal auditors report and consider any recommendations.

f) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

g) To approve the annual governance statement in the 2025-26 Annual Return.

h) To approve the Statement of Accounts in the 2025-26 Annual Return.

i) To consider approval of the following payments and note any receipts.

PAYMENTS

| | | |
|---|---|---|
| P26 | Bus Shelter Clean | £100.00* |
| P1 | NCC – Parish Partnership Scheme | £1,587.76* |
| P3 | Annual Insurance Renewal (year 2 of 3) | £534.38 |
| P4 | Internal Auditor | £40.00 |
| P5 | NALC Subscription | £135.07 |

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

| | | |
|---|---|---|
| | Bank Interest | £19.80 |
| R1 | Breckland Precept (1 of 2) | £3,250.00 |
| R2 | HMRC VAT return (year ending 31/03/2026) | £83.67 |

19. Correspondence for circulation.
*(correspondence received after the agenda has been published will be circulated at the meeting)*

20. To receive any new items for the next meeting.

21. To note the next meeting of Fransham Parish Council will be held on Tuesday 21st July 2026, at 7.00pm in the Village Hall.

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Sheryl Irving
Clerk to the Council
franshamparishcouncil@gmail.com
Monday 11th May 2026